

**School Board Meeting
Grovelands Primary School – 28 May 2019**



Present:

Naaman Dean	Parent Representative
Gavin Grace	Community Representative
Michelle Ninyyette	School Representative
Mark Bradshaw	Principal
Angelo Laurence	Board Chair
John York	Deputy Principal (Guest)
Kylie Gorman	Parent Representative
Kay Heady	Corporate Services Manager (Guest)

Apologies:

Emma-Mae Kapuscik	School Representative
Tony Buti	Community Representative
Leah Brown	School Representative

Welcome

Angelo Laurence welcomed everyone to the meeting.

A change in the agenda order so that our guests can present and then leave.

John York – Talk 4 Writing

John presented the Board with information about the Talk 4 Writing (T4W) program. He explained the fundamentals and shared a video from Pie Corbett who developed T4W. Mark elaborated on the program and the reasons why Grovelands has decided to take it on board. Neighbouring schools have used this program and it has shown improvement in their NAPLAN and writing programs. T4W was shared with GPS staff earlier this year and all agreed that it would be worthwhile. Mr York has organised the training and workshops to take place in the second half of the year for ALL Staff. We will then trial it for the remainder of 2019. It is expected that T4W will be programmed into the learning program for 2020.

The Board thanked John and look forward to seeing success from the program.

Kay Heady – Comparative Budget

Kay went through the budget and said she was reasonably happy with the spending of staff allocations. She explained that all monies must be spent by Week 9 Term 3.

Angelo asked about the Finance Committee, who it is made up of and how do you become a member.

Kay explained that there is a cross section of staff on the committee so that all areas of the school are represented.

The Board thanked Kay for her time.

Minutes of Previous Meeting

Minutes read and discussed. Acknowledged that these are true and correct.

Moved: Michelle Seconded: Naaman

Board Vacancies

The Board discussed that advertising needs to happen for vacant positions as Naaman's tenure is over and Angelo's is coming to an end. Leah has approached Ted Watts, Lions Club President, and he has shown interest in becoming a Board Member. Mark will do a formal invitation to Mr Watts for the position of Community Member.

School Report

Mark presented the draft copy of the Annual School Report. There should be no surprises contained in this report. Not all areas were great, for example Focus Area 3 but with

continued early intervention and exposure we will see results in the coming years. Mark feels that we are certainly showing development in the majority of the focus areas. Overall school attendance was maintained from 2016 and the attendance of Aboriginal students improved from 75% in 2016 to 81.3% for 2018. The number of "at risk attendees" decreased for 2018.

The Board endorsed the plan. Moved by Gavin Seconded Naaman

Funding Agreement

Mark presented the Funding Agreement for 2019. The board looked over the document and Mark informed them that the extra money for the 2.5 EA time given to GPS from the previous state election promise is not included in this amount. It comes to the school separately. Whilst it doesn't make sense Principals have been told that that is how it works. Discussion was had around the amount for disabilities. Mark explained that whilst we have 7 students diagnosed with a disability the balance of that amount is for "Imputed Disabilities". This is money that can be applied for after keeping data, differentiation of lesson plans and observations being recorded for students. Staff at GPS has become very skilled in this area making applying for additional funding a smooth process.

Student Survey

Mark feels overall that we are in the developing stage of reaching our targets against the business plan. The percentage of students who are that student behaviour is well managed at GPS has increased minimally between 2016 and 2018. There has been a rise in the number of students who agree that their opinions are taken seriously.

Board Effectiveness Survey

The board had a brief look over the survey results. Due to members having to leave the meeting the remaining members had a chat about what we can do right now.

Recommendations are: all previous minutes are uploaded onto the school website.

The Board Chair can put a report in the next newsletter after the meetings

Training for the Chair and members be organised ASAP

General Business

As we didn't get through all agenda items we agreed we will look at these at the next meeting _ Report on the previous training with Matt Osborne

DPA

Literacy and Numeracy Plans

School 40th Anniversary will be held on Wednesday, Week 10 Term 3. This date is put aside for our Open night and we think that it will be the best time to do the celebration. Unfortunately our current P&C are not in a position to financially assist in organising a big event and we feel that this is the best way to hold suitable celebrations.

It has been mentioned previously about Angelo spending the day in classrooms and with teachers as part of his community participation that his workplace supports. June 21 is the day he has chosen. Staff will be asked for EOI and Michelle will prepare a timetable accordingly.

Closing Statements

- Angelo would like the Board members to think about the composition of the board, the process of replacing outgoing members and that it is a shared responsibility.
- Mark would like to devote some time at upcoming meetings for the next Business Plan. We need to look at some data and do some planning. He would like the Board to be more involved in writing the Business Plan

Meeting Closed: 4.55pm