

Meeting Opened 5:03pm

Daniel POLLACCHI	School Board Chair
Ted WATTS	Community Representative
Jasmine Henderson	Parent Representative
Michelle NINYETTE	School Representative
Emma-Mae KAPUSCIK	School Representative
Jacqueline REDDINGS	Parent Representative
Sarah GREENWOOD	Community Representative
Helen SCOTT	MCS, Grovelands Primary School, Guest

Apologies

Matthew HOBLEY	School Representative
Mark BRADSHAW	Principal

Welcome – Daniel

Daniel welcomed all to the final meeting of 2022.

Conflicts of Interest – Daniel

Daniel asked if any members had any identified conflicts of interest, based on the agenda. No conflicts were identified.

Previous Minutes – Daniel

Daniel asked for any input on previous minutes.

Minutes noted as true and correct.

Moved: Ted Seconded: Jasmine

Finance Report – Helen

Helen talked through the provided documents (Cash Report, One Line Budget Statement, Salaries Plan, Student Centred Funding Statement, Comparative Budget Report, Historical Summary Report) and summary document.

- Additional income expected for before school sports under Sporting Schools Grant
- Voluntary Contributions – one additional student contribution received today
- Some cost centres are overdrawn
- Contributions & Charges & Personal Items Lists were sent last week
- 2023 School Budget Process – meeting this coming Wednesday to complete the process; finalise 2022 accounts; overspent budgets give indication of these being underallocated this year; Reserve plans drafted and have realigned Reserve Accounts (N accounts)
- Bonus report – Historical Summary Report, included for interest only

Daniel asked about numbers for next year, particularly Kindergarten. We have room in Kindergarten & Pre-primary. Year 1/2 are close to full, room in most other years.

The Board noted the financial documents and report.

Board Report 2022 – Daniel

Daniel utilised last year's report as a foundation for this year's report. As this is a public document, Daniel has talked about the role of the Board; impact of COVID-19 on the operations of the Board; successful implementation of online meetings for the Board; no public attendance at the public meeting; and a summary of our decisions; summary of Board training in 2022; and summary of the Visions of an Inspired Future project; list of current Board members; acknowledgment of the community.

Daniel will provide a copy of the document for publishing online, once finalised.

Board Effectiveness Survey Follow Up Document – Daniel

Summary document of what was discussed at the last meeting for the Board to consider. Daniel is looking forward to improving the profile of the Board via communication direct to the community. Discussion about options for communicating with the community – Connect, FaceBook groups and website.

We will revisit this document at the Term One meeting, to help us plan for improvement.

School Culture Survey – Daniel

A lot of positive responses received. Noted the analysis by staff and the Admin responses. Daniel wondered if it was "death by survey" for the staff this year.

- Daniel shared that he was the coordinator of his school's classroom triad observations and would be keen to share, if wanted
- Daniel queried "Pathways" needed for data collection – Emma-Mae clarified that it was meant to be PAT assessments
- Staff wanted more feedback for teaching & learning. This is linked to classroom observations
- Discussion about options to gather a greater response rate for surveys.
- Moderation identified as a priority between schools
- Disparity in Behaviour Management practice attributed to equity & equality – Daniel queried updated Behaviour Management policy – Emma-Mae advised it was in process and could be circulated online to Board members for formal endorsement at first meeting in 2023
- Inclusivity of EA PL
- Resources – improvements noted and acknowledged. Daniel noted the transparency and information provided in 2023 to the Board
- Daniel shared that he sees the positive impact of whole school programs, notably Talk 4 Writing, with his daughters
- Leadership – noted need to embed the vision, induction process, consultation process, Daniel appreciated that communication was everyone's responsibility
- Golden ticket – Emma-Mae explained this process and the change from extra DOTT to duty release and the hope to move back to extra DOTT in future
- In 2023 Daniel will be focusing on promoting the Board – aspirational goal of having community present at the next public meeting, wear badges when on site, have a display on the community noticeboard, acknowledge Board members and the work they do
- Student achievement & progress - Trade-off time suggested to enable time to progress initiatives
- Ted queried the need for a furniture replacement plan as wouldn't the Department have this. Emma-Mae explained that this is not the case with the One Line Budget

The Board noted the document provided.

Board discussion that this survey was discussed at length at the last meeting and therefore did not need to be revisited at this meeting.

Daniel reviewed the results provided.

- ## Elect Board Chair – Daniel

The Board supported Daniel's self-nomination and voted him as Board Chair.

Ted suggested having a Deputy Chair, for succession planning.

Daniel thanked the Board for their support.

Moved: Ted Seconded: Jacqueline

Jasmine advised that Keith has a medical appointment and his attendance will depend on the schedule. Daniel is prepared and ready to go. Ted may be able to step in with last year's presentation, if needed. If Ted can't come, then perhaps Mark could step in.

Proposed meeting dates for 2023

Discussion about an alteration to meeting start times from 5pm to 4pm. Emma-Mae asked how that would suit Sarah and would a hybrid offering be preferable. Sarah would need to check with her Executive Manager to enable the time to attend at 4pm.

The training meeting will be in person on March 20, 2023.

The Board agreed to the dates as listed, with further negotiation regarding the times.

Moved: Jacqueline Seconded: Michelle

Jasmine shared the latest options for skorts with piping and zip pocket, and shorts with piping and zip pocket. Jasmine indicated that these items would be \$20 (skorts) and \$15 (shorts).

Jacqueline indicated that the items, while lovely, may not be affordable for families.

The Board endorsed the items presented as an option.

Moved: Michelle Seconded: Jacqueline

General Business – Daniel

- Emma-Mae asked who was coming to Graduation. Board Members attending: Daniel, Jacqueline, Jasmine, Michelle, Emma-Mae, Ted
- Emma-Mae to follow up whether Angelo has been invited for Hyper Helper Award
- Ted asked for the school to call Lions Armadale-Kelmscott to check whether they wished for Ted to present the Lions Award

Close/Reflection

- Ted: Has missed a few meetings and got in trouble from his wife for not bringing the pancakes today
- Daniel: Thanked all for a fabulous year on the Board. With everything that has happened, we have done an amazing job and thanked all for their commitment
- Jacqueline: It has been a good year and is happy with the progress we have made. Happy Christmas and New Year
- Michelle: Long year and feels we are progressing nicely to be the best Board. Thanked Daniel for continuing as Board Chair
- Emma-Mae: Thanked all for commitment, lovely to see everyone and have a lovely Christmas
- Sarah: Thank you to all for the work that's been done. Feels like she has been absent, due to taking on a new role. Looking forward to things evening out and being more available next year. Happy Christmas and a healthy and happy new year
- Jasmine: Has thoroughly enjoyed her first year on the Board and is looking forward to next year

Celebrations to a Job Well Done

The Board enjoyed hospitality provided by the school.

Meeting Closed: 6:25pm