

### **Meeting Opened pm**

Mark BRADSHAW	Principal
Daniel POLLACCHI	School Board Chair
Jasmine HENDERSON	Parent Representative
Matthew HOBLEY	School Representative via WebEx
Michelle NINYETTE	School Representative
Emma-Mae KAPUSCIK	School Representative via WebEx

### **Apologies**

Helen SCOTT	MCS, Grovelands Primary School, Guest
Ted WATTS	Community Representative
Jacqueline REDDINGS	Parent Representative
Sarah GREENWOOD	Community Representative

### **Welcome – Daniel @5.20pm**

Note: items added to Financial Report and General Business

### **Conflicts of Interest – Daniel**

No conflicts of interest

### **Previous Minutes – Daniel**

Daniel asked for any input on previous minutes.

Mark shared with the Board that Daniel has been reinstated as a Parent Rep/Chair and Matt as a Staff Rep for the next 3 years. Ted is happy to continue on as Community Rep.

Minutes noted as true and correct.

Moved: Jasmine

Seconded: Emma-Mae

### **Finance 2022: Budget – Helen**

The Board noted the finance documents.

PALS & NAIDOC grants were explained. Also additional income from Year 6 fundraising. In the One-line Budget there is an increase in the variance. This due to a lack of relief staff being available.

All cost centres to be exhausted by the end of Term 3.

The Board agreed that the Budget v's Actual v's Committed with % spent is a good document to have available when looking at finances

*Voluntary Contributions*- two options have been looked at by the finance Committee. First option, \$20 per student with a cap at \$60. Second option, \$10 per term per child. That equates to \$1 a week. It is time consuming to make adjustments in billing for families that claim the cap payment. Ten dollars a term may mean more reminders but easier to manage in a billing capacity.

*Booklists*- Ziggy's has been purchased by Champion so the finance committee has researched other providers for the booklists. Three companies were approached and the committee has decided to use West School Suppliers. They met the criteria that the committee had put forward.

### **School Report – Mark**

Daniel just wanted to make the comment that it has been a tough year and he thought that the Report is what it needs to be under the circumstances.

Mark – With COVID affecting so many aspects of school life he feels that we have done the best we could have. While attendance continues to be an issue we have still managed to achieve some outcomes that we set for ourselves.

The Board endorsed the School Report.

### **Attendance – Matt**

Matt went through the 2021 data which had 6 target areas.

Whilst we held our position in some areas others showed a decline. COVID has influenced attendance but we work hard on helping families get back to school. It can be time consuming but also rewarding. Before school sports will start up again in Term 4. We know that these before school programs definitely help bring kids to school.

Attendance rewards are in place for this term and term 4 for students @ 90% and above

### **Community Volunteer Award Selection Criteria – Daniel**

Daniel's thoughts after reading minutes from the last meeting is that he is in agreement that we skip this award for 2022. The year has had many disruptions. He suggests that Board members nominate volunteers that they have seen in the school. He is happy to roll this item over to next year when hopefully volunteers will be back in the school environment.

### **NAPLAN – Emma-Mae**

Emma-Mae talked us through the non-identifying data. Overall she is very happy with the results. We have a larger number of students showing movement. Our tails are longer with the top tail showing achievement has been made. Results show a definite upward trend.

### **School Survey – Mark**

Daniel – made a comment that he was lost with the survey.

Mark – Surveys can be brutal at times with staff using them as an opportunity to vent. Staff have asked if they can repeat the survey as time has now passed.

A new survey has been issued to both Teaching and Non-Teaching staff. Mark wants to formalise the survey and give responses to the feedback to Staff on the school development day. He will also table the results at the next Board Meeting.

### **School Board Project 2022 – Visions of an Inspired Future – Daniel**

Daniel is happy to be a guest speaker as is Sarah. The dates put forward for this is in the Year 6 Activity Week, 28<sup>th</sup> Nov to 2<sup>nd</sup> Dec. Mark will follow up with Sarah about her availability and also check in with Seema about suitable days and times.

### **Staff School Culture Survey 2021, Round 2 – Mark**

### **School Board Profiles & Photos – Board**

Mark will follow up on Board Profiles with Heather.

### **General Business – Daniel**

- Daniel has issues with the P&C Facebook page. He is concerned that it is being used incorrectly and that it should just be about P&C business, not school business. Parents should be encouraged to use Connect, read newsletters or contact the school directly.  
Discussion about Grovelands PS having their own Facebook page.  
Mark will address this with the P&C at their next meeting.
- Next meeting is the public meeting – Mark will put that out on Connect

- Matt – the induction packages for the Board have been finalised.

### **Meeting Review**

- Michelle – happy with the way NAPLAN results are looking
- Daniel – excited to be continuing on with the Board as Chair and looking forward to the next 3 years
- Jasmine – Wanted to say GPS is doing a good job
- Mark – Feedback can be hard at times. He feels supported and is proud, appreciative and feels encouraged.
- Matt – overwhelmed with attendance work, he feels good about the boards direction and achievements thus far
- Emma-Mae – after talking with Helen about workload and being overwhelmed, she shared a comment that was told to her “A Champion Potato Peeler was once asked, “How do you do it?” He replied, “It is easy! One potato at a time”.”

**Meeting Closed:7.05 pm**