

Meeting Opened 5:05pm

Mark BRADSHAW	Principal
Jasmine HENDERSON	Parent Representative
Sarah GREENWOOD	Community Representative
Emma-Mae KAPUSCIK	School Representative
Matthew HOBLEY	School Representative
Helen SCOTT	MCS, Grovelands Primary School, Guest

Apologies

Michelle NINYETTE	School Representative
Ted WATTS	Community Representative
Daniel POLLACCHI	School Board Chair
Jacqueline REDDINGS	Parent Representative

Welcome – Mark

Mark welcomed all to the meeting in Daniel's absence. Mark wished Daniel well in his recovery. Agenda items will be run through quickly due to lack of attendees and quorum only just being achieved.

Conflicts of Interest – Mark

Mark asked if any members had any identified conflicts of interest, based on the agenda. No conflicts were identified.

Previous Minutes – Mark

Mark asked for any input on previous minutes.

- Matt shared that the development of a Board induction process was ongoing and will be presented at Term 3 meeting.

Minutes noted as true and correct.

Moved: Matt Seconded: Jasmine

Finance 2022: Budget – Helen

Helen ran through provided documents, providing further explanation as per her written report. Sought input from Board as to how Voluntary Contribution rate could be improved; refunds/credits for those that were unable to attend swimming will need to be sorted out; unclaimed money information is ready to send to Treasury.

- Finance Report to School Board
- One Line Budget Statement
- Salaries Plan
- Student Centred Funding Statement
- Comparative Budget Report - Matt noted that we will need to pay our contribution to the Foothills Sporting Association.
- Budget vs Actual vs Committed Funds with Percentage Spent – staff have been advised that money needs to be spent by the end of Term Three.

Questions:

Sarah asked if we are allowed to carry forward money. Helen advised that it depended on the type of money, i.e. a grant as opposed to a consumable budget.

Mark asked for feedback on documents. Emma-Mae and Matt thought the level of documentation was useful. Sarah concurred that the summary document was particularly useful. Emma-Mae shared that the Percentage Spent document was useful for the Board to see where money has or hasn't been spent, so they can tailor their questions.

The Board noted the finance documents.

Noting of School Funding Agreement – Mark

Helen gave a brief overview of the School Funding Agreement and its purpose. Mark will have Daniel sign the Funding Agreement once he is well. The Board noted the School Funding Agreement.

Board Professional Learning: Reflection on Learning – Mark

- Michelle – enjoyed the session. Noted it was the same as previously done but would have suited the first timers. I would support doing further training so that we can be the best we can be as a Board.
- Matt – very engaging and enjoyable training. Learned a lot from the Kahoot. The presented was very knowledgeable. Matt will follow up with the online learning.
- Emma-Mae noted that the less formal approach was suitable and the opportunity to re-engage with content was useful.
- Jasmine found the opportunity and content very useful and a lot of information seemed commonsense.

Community Volunteer Award Selection Criteria – Mark

Mark shared his research about what other schools do.

- Ocean Road – MVP, nominations from Community, Board decides, presented at end of year presentation. Nomination form to be provided. Mark will follow up.
- Glengarry – similar nomination, Panel decides (former parent, Principal, Board Chair).
- Comet Bay – information to come

Mark thought that being that we have many apologies today, he will keep researching and we can discuss at the next meeting.

Emma-Mae presented the following from Michelle:

I like the idea of this award if we had more volunteers. I feel that this year, especially with COVID and people not allowed to be on school site that we couldn't give this award out fairly. The volunteers at school at the moment are members of the P&C elected to positions and how can we choose one of those without offending others. The title is Community Volunteer and again with COVID the community hasn't been allowed on school grounds for the majority of the last 12 months. I feel for this year we let it slide and when we have had a full year of people being able to volunteer, we revisit it.

Members present concurred that this was a reasonable assessment and that we should proceed with developing the selection criteria and procedures, so that we can hopefully start the next year and have the whole year to promote this initiative.

School Board Project 2022 – Visions of an Inspired Future – Mark

In Daniel's absence, Mark spoke about this project from 2021. Last year we felt that this was successful, with two Board members presenting to students. Daniel indicated keenness to continue with this project in 2022.

Emma-Mae suggested that we encourage Board Members that are not staff to present or suggest other people that they know that could come and present to our 5/6 students. Jasmine clarified if it had to be an outsider and Emma-Mae indicated that it could be Jasmine or anyone she thought would be suitable.

Sarah offered to present and will approach her husband to present as well.

The Board agreed to revisit this agenda item at the next meeting.

Staff School Culture Survey 2021, Round 2 – Mark

Mark proposed that we defer this information to the next meeting.

Four or five staff were new to the school when the survey was released.

School Board Profiles & Photos – Board

Mark thanked Emma-Mae, Matt, Jasmine and Michelle for providing their Board Profile information. Heather will start with Matt's submission.

General Business – There was no general business.

Meeting Closed: 6:15pm