

Meeting Opened 5:06pm

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| Daniel POLLACCHI | School Board Chair |
| Mark BRADSHAW | Principal |
| Ted WATTS | Community Representative |
| Jasmine Henderson | Parent Representative |
| Sarah GREENWOOD | Community Representative |
| Michelle NINYETTE | School Representative |
| Emma-Mae KAPUSCIK | School Representative |
| Matthew HOBLEY | School Representative |
| Helen SCOTT | MCS, Grovelands Primary School, Guest |

Apologies

Jacqueline REDDINGS Parent Representative

Welcome – Daniel

Daniel welcomed all to the meeting and the new year. Looking forward to learning the vagaries of Cisco Webex.

Conflicts of Interest – Daniel

Daniel asked if any members had any identified conflicts of interest, based on the agenda. No conflicts were identified.

Previous Minutes – Daniel

Daniel asked for any input on previous minutes.

- Ted shared that students from the Visions of an Inspired Future that he had seen in the community remembered his speech and expressed how much they enjoyed the session.

Minutes noted as true and correct.

Moved: Michelle Seconded: Ted

Board Professional Learning: Governance - Mark

Mark has secured a booking for the Term 2 meeting.

Finance 2022: Budget – Helen

Helen talked through the provided documents, outlining how money is received according to student characteristics, ICSEA determination, school size, and how incoming and outgoing money is accounted for.

- Preliminary Student Centred Funding statement – allocation of funds based on student numbers, school characteristics, targeted initiatives, operational allocations
- Preliminary One-Line Budget statement – summary of cash and salary components
- Preliminary Salaries plan – allowing for anticipated professional learning and school based activities, including appointed staff.
- Rollover of funds from 2021 – reviewed funds required based on last year's purchases that are not yet paid, rather than including in this year's budgets.

- Draft Budget – Cash budget is \$320 000, due to the additional Chaplaincy grant. Anticipated student contribution rate of 30% is factored into the budget. \$26 935.49 is unallocated in this budget.
- Comparative Budget Report

Helen shared that the Finance Committee has approved the Draft Budget today, and the School Board needs to note the budget at this meeting.

Michelle asked about electricity costs, with the requirement to run A/C due to COVID ventilation requirements. Helen indicated that the department had mechanisms to factor this in. Matt asked about Routine Maintenance being zero – Helen explained the difference between this and other accounts, e.g. Minor Works. Daniel sought clarification of BMiS (Behaviour Management in Schools). Matt asked whether the amount for computing would be sufficient, given COVID requirement to provide devices. Mark explained that was why we are doing hardcopy packages based on community readiness. Michelle outlined increase to Aboriginal Education was due to the enhancement of resources to complement the Aboriginal Cultural Standards Framework. Michelle queried reserves and Helen indicated that would be a task for her in the very near future to review reserves and determine whether amounts there are adequate. Matt queried the dropoff in funds for the Attendance centre, and Michelle clarified that this was due to the re-engagement grant from SMERO, to support student re-engagement and attendance initiatives post-COVID.

The Board noted the draft school cash budget.

Moved: Daniel Seconded: Matt

Board Induction – Daniel

Mark suggested Terms of Reference, Code of Conduct, Meeting Schedule, Strategic Plan, previous year's Board Report; Sarah suggested perhaps a rundown on the school, philosophy and brief history - then roles and responsibilities of each position; Daniel suggested a summary of the accomplishments of the Board; biographies of each Board Member

Matt offered (on proviso of a reasonable timeframe) to collate the information, based on the suggestions discussed. He queried the presentation - digital or paper. Michelle agreed digital initially as this can be printed also, if needed.

Mark asked whether we could set up a OneDrive folder for this – Emma-Mae confirmed that we can. Ted queried SharePoint – and Emma-Mae confirmed that we can use this as well.

Community Volunteer Award Selection Criteria – Daniel

Daniel indicated that the criteria needed to be agreed upon, as discussed last year. Michelle asked whether we could think about this until next meeting, especially seeing as we aren't having any volunteer opportunities currently due to COVID.

Sarah contributed via text - perhaps a points system - each role, act etc contributed to attracts points - those who achieve a set number of points in the year are eligible for a volunteer award? Points are easily measurable and observable and keeps it concrete and equitable based on level of commitment

Mark encouraged Board Members to talk to community for ideas. Matt suggested canvassing other schools and how they approach this at their sites. Mark will talk to other Principals.

Years 4-6 Student Survey Results 2021 – Daniel

Daniel indicated that on his review, there were some obvious areas for discussion. Mark talked about the potential for comment boxes and focus groups. Michelle raised the wording of questions, and whether this would have an impact on responses. Matt talked about equity and equality, in terms of questions to students around fairness.

Mark indicated that staff will need to spend some more time discussing this data, as well as students having an opportunity to discuss it. Ted shared his experiences with Trailblazers afforded students the opportunity to share things that they may not share with teachers.

Mark shared that this survey will be completed annually now, with class teachers taking on the responsibility for administration.

ABE/PSL Data 2020-21 – Daniel

Daniel reviewed the data provided. Mark talked about consistent messaging in the school and links to the school's 'You Can Do It!' program.

The data is based on a stable cohort of students over time.

Staff School Culture Survey 2021 – Mark

Mark suggested that the data indicates that Grovelands has improved and confirms that there is further room for improvement.

Mark thinks we should do the survey again this year with one collection for non-teaching staff and one for teaching staff. Mark indicated that he did not get the disciplined dialogue he wanted from staff, but he did get some feedback. Matt thought repeating the survey would be useful, provided that we had a high response rate; Michelle thought facility to comment would be useful; Daniel agreed that surveying staff separately would be useful.

Mark suggested he repeat the survey and we look at new data at the next meeting, with view to getting suggestions from Board Members for Public School Review.

Staff Feedback Regarding School Board – Mark

Daniel thought introductions via newsletter might be better, possibly P&C Facebook group profiles.

Mark will get Heather to share Board Profile forms for members to complete.

General Business – Daniel

- Michelle – free Fluvax clinic at the school for staff, parents and students. Online booking availability to come out.

Meeting Review

- Ted: had to leave early due to meeting clash.
- Daniel: enjoyed the flexibility of being at home for the meeting.
- Matt: thought the technology worked nicely and it was good to do something different (online meeting).
- Sarah: currently WFH, so it was easier for her to commute to the meeting.
- Michelle: pleased that her grandchildren were not in attendance during the meeting.
- Emma-Mae: thought it was good that we got through the majority of the agenda.
- Mark: prefers face to face, but sees way to be more inclusive by utilising technology.
- Jasmine: taking it all in and enjoyed the meeting.

Meeting Closed: 6:34pm

