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An Independent Public School

# Grovelands Primary School

# Primary School KINDERGARTEN 2021





# Information Booklet





# **INTRODUCTION**



Welcome parents, carers and our new children! We are very happy that you have joined us for Kindergarten at Grovelands Primary School (GPS) and know that you will soon settle in and enjoy a wonderful first year at school.

The purpose of the Early Childhood programme at GPS is to offer and encourage learning through motivating and exciting opportunities in a stimulating environment.

Our Kindergarten programme offers you:

- Personalised developmental learning.
- Strong focus on Literacy & Numeracy.
- An informed and strategic approach to your child's social and emotional development: You Can Do It, 123 Magic & Emotion Coaching.
- Information & Communication Technology (ICT) Interactive Whiteboard, iPads and current educational Apps.
- Strong family & community partnerships.
- Seamless transition from Kindergarten to Pre-primary and beyond.

The Kindergarten programme will be informed by the Early Years Learning Framework (EYLF) and provide opportunities for your child to achieve the five EYLF outcomes.

- 1. Children have a strong sense of identity.
- 2. Children are connected with and contribute to their world.
- 3. Children have a strong sense of wellbeing.
- 4. Children are confident and involved learners.
- 5. Children are effective communicators.

The programme aligns with the National Quality Standards Framework and Curriculum and Kindergarten Curriculum Guidelines to ensure that your child will be ready for the demands of Pre-primary in 2022.

The first few weeks of Kindergarten can be very daunting for many children and parents. You can help by remaining calm, showing understanding, listening to your child's concerns or excited stories, and offering lots of love and care while they adjust and settle into the classroom.

You are welcome to discuss any matter regarding your child's education with the teacher in person or by telephone. Please contact the teacher, or the office, to arrange a suitable time to meet. We can help each other to ensure your child gets the most from his or her time here.

This booklet is intended to make it easier for you to prepare for, and become familiar with, the day-to-day running of the class. It should also provide you with information about what to expect during your child's first year at school. If you have any further questions, please contact your child's teacher or the office for clarification.



#### MESSAGE FROM THE PRINCIPAL

Welcome parents, carers and students. We are very happy that you have joined us at Grovelands Primary School. This booklet has been produced to provide new parents, caregivers and interested community members with general information about our school and to assist your child to settle in and make a happy start at Grovelands Primary.

Grovelands Primary School is a *You Can Do It!* school which celebrates the five keys to success - Organisation, Getting Along, Persistence, Confidence and Resilience.

Our school vision is to provide a safe learning environment where students are empowered: with the skills to question; the desire to improve; the will to persevere and develop resilience; to inspire each other to be the best they can be.

At Grovelands we focus on the total development of your child; Intellectual, Physical and Social. We believe our students should be happy while striving to achieve their best.

We have a dedicated team of experienced and passionate teaching staff who are committed to providing opportunities for students to grow, achieve and excel at school. Our staff place an emphasis on quality teaching and work to provide a broad and challenging curriculum that meets the interests and learning needs of all students.

We are committed to developing and sustaining a culture of continuous self-improvement and lifelong learning in an environment of collaboration and innovation. We are a blend of cultures, ideas, innovation and imagination. Grovelands Primary celebrates diversity and achievement, and promotes excellence in all areas of life.

Mr Mark Bradshaw, Principal

#### **Our Vision**

A safe learning environment where students are empowered: with the skills to question; the desire to improve; the will to persevere and develop resilience; to inspire each other to be the best they can be.

ENGAGE EXPERIENCE EMPOWER



# **SCHOOL TERMS 2021**

# Please check your Kindy Roster to confirm start days.

Term 1	Commences 1 February 2021	Ends 1 April 2021
Term 2	Commences 19 April 2021	Ends 2 July 2021
Term 3	Commences 19 July 2021	Ends 24 September 2021
Term 4	Commences 11 October 2021	Ends 16 December 2021

Information on 'Pupil Free' days will be available through the school newsletter, the Grovelands Primary School website <a href="https://www.grovelandsps.wa.edu.au">www.grovelandsps.wa.edu.au</a> and the Connect Now App.



# **VOLUNTARY CONTRIBUTIONS & CHARGES**

A note detailing Voluntary Contributions and Charges for all students will be sent home to each family prior to the end of the year. Voluntary Contributions are to be paid at the school office via Cash, Cheque or EFTPOS, and are \$30 per child (max \$60 per family). Cheques should be made payable to Grovelands Primary School.

Internet banking payments can be made to:

Account Name: Grovelands Primary School BSB: 066 040 Account Number: 19901113 Please make sure you quote student name.

If necessary, payment terms can be negotiated with our Manager, Corporate Services.

#### PERSONAL ITEMS LIST AND DONATIONS

A list of personal items will be sent home for 2021. Items can be ordered online from the supplier or purchased elsewhere if you desire.

We would appreciate if each family could provide the following:

Girls - 1 container of cream of tartar, 1 box tissues and 1 pack of 20 paper plates.

Boys - 2 kg plain flour and 1 kg bag of cooking salt.

These donations are greatly appreciated as they assist in the efficient running of our Kindergarten program.

## **SCHOOL HOURS**

Monday, Tuesday, Thursday, Friday 8:55am – 3:00pm Wednesday 8:55am – 2:30pm

# KINDERGARTEN DAYS

In 2021 we will be operating two Kindergarten classes. Your child will attend 5 days per fortnight. Confirmation of your child's Group will be mailed to you prior to the end of the school year.

# Group One:

Monday & Tuesday and alternate Wednesdays (odd Weeks of Term).

## Group Two:

Thursday & Friday and alternate Wednesdays (even Weeks of Term). S:\AdminShared\Administration Staff\850 Students\859 Enrolments\2021\Kindy 2021\Kindy Parent Booklet 2021.doc

# **ARRIVAL AND DISMISSAL**

Children must be delivered and collected from sessions by a <u>responsible adult</u> who is listed as a contact on our school records. If you wish to make alternative arrangements, please do so in writing. If you wish for your child to be collected by an older brother or sister, this needs to be arranged with the Principal in writing. We will not release the child to someone unknown to us unless notified in advance. If you need to collect your child earlier than the normal closing time, you must go via the office to obtain a "Leave Pass".

Children should not be on school grounds before 8:20am. If you arrive prior to classrooms being open, *you must wait with your child* until the classroom is opened at 8.40am.

If you arrive at school after 8.55am, you must go via the office and obtain a "Late Pass" to take to the classroom. The office staff will also enter the reason for the late arrival on the school attendance system. At the end of school sessions, a staff member will release children one-by-one as parents and carers arrive at the door.

For safety reasons, children (students or siblings) are not permitted to use the playgrounds before or after school.

Please be prompt when collecting your child as children can become distressed when you are late.

# **ATTENDANCE**

Kindergarten is a non-compulsory year of schooling, however if you have chosen to enrol your child, it is expected that they will attend. This will enable the most effective and beneficial Early Childhood experience and provide for sequential learning. Missing even one day per week could result in your child missing vital learning opportunities.

Absences should be explained to your class teacher. This can be done verbally, directly to the teacher, by SMS, via the Connect Now App, by phoning the office or via a note. Please let your classroom teacher know if your child is going to be away for extended periods.

## **NOTICES**

It is necessary during the year for us to send home various newsletters and notices.

- (a) Please check your child's bag daily.
- (b) Please look for your child's folder in the communication box located outside the Kindy room.
- (c) Please regularly check the veranda notice board.
- (d) Download the Connect Now App for all the latest school information, such as Term Planners, Newsletters and general school information.

All parent information, including newsletters, will be sent via the Connect Now App.

# **EMERGENCY INFORMATION**

It is sometimes necessary to make contact when children are unwell or injured. Please keep your emergency contact details up-to-date with your teachers and the office.

#### **HEALTH**

Please keep your child at home if he or she is unwell even if they "wish to come".

Our School Community Health Nurse, is available to assist you with any health concerns relating to your child. She attends school regularly to perform routine health screening and follow-up on health issues related to Early Childhood (hearing, vision, language development, movement etc). She can be contacted through the school office.



# **INFECTIOUS ILLNESSES**

Children should stay at home until all signs of the illness have passed or until you are advised to return to school by your family doctor. It is recommended that children without up-to-date immunisation stay at home if there is an outbreak of a disease that can be controlled by immunisation.

Please refer to the following list of infectious diseases:

CHICKEN POX
CONJUNCTIVITIS (PINK EYE)
IMPETIGO (SCHOOL SORES)
INFLUENZA

MUMPS
RINGWORM
RUBELLA (GERMAN MEASLES)
SCABIES



#### **HEAD LICE**

**MEASLES** 

One problem which can be prevalent in Kindergarten is Head Lice. They can be spread easily between children and the cycle will continue if unchecked. Parents are encouraged to tie long hair back and off the face. A good preventative routine is to comb conditioner through your child's hair with a fine tooth comb on a weekly basis. Under Section 27 of the School Education Act 1999, a child with head lice may be excluded from school until treatment has commenced. PLEASE check your child's hair regularly.

WHOOPING COUGH.

## **LIBRARY**

Kindergarten children will visit the library once a week to borrow a book. Children will need a library bag. Please return the book each week to ensure your child can borrow each time.



## **SPECIAL PARENT SKILLS**

If any parent has a skill/hobby/job that you feel may be of interest to the children, we would be delighted if you would arrange to come to the class and share this experience with the children, e.g. pottery, music, cooking, art, woodwork, gardening.

#### PARENT ROSTER

Parents are welcome to assist in the classroom. Please write your name on the Parent Roster if you are available. Parents will be required to complete a Confidential Declaration form at the office prior to helping in the classroom.

## **RECYCLING**

We are always on the lookout for good clean junk. Other than toilet rolls, we can make use of all sorts of things so if you have anything that needs a new home, call us!



Ribbons and String	Wire	Ice Cream Containers	Cereal Boxes
Wrapping Paper	Egg Cartons	Felt and Wool Polystyrene Packing	
Cardboard Sheets	Fabric Scraps	Clean Old Socks	35mm Film Containers
Cardboard Tubes	Carpet/Vinyl Pieces	Clean Old Stockings	Magazines
Cardboard Boxes	Spare clothes	Pipe Cleaners	Soap
Bottle Tops	Dress Ups	Matchboxes	Candles
Nuts and Bolts	Newspaper	Dowelling	Junk Jewellery

#### **TOILETING**



All children should be capable of attending to their own toileting needs. If your child has difficulty in this area, please let your teacher know so that we can support you. **Toilet** accidents do happen, so please provide a change of clothes each day (to be kept in child's school bag).

#### **TOYS**

Please *keep all toys at home*. Toys and other personal items can be very precious but when brought to school, damage or loss can occur. This can cause distress among the students. The classroom is well equipped with toys, puzzles and other play materials that makes bringing 'home toys' unnecessary.

## **WHAT TO BRING**

PLEASE ENSURE ALL PERSONAL ITEMS, (bags, clothes and shoes etc.), ARE CLEARLY LABELLED.

<u>BAG</u>: All children will need to bring a backpack or school bag for <u>spare clothing</u>, work to take home, lunches and other personal belongings.

<u>CHANGE OF CLOTHES:</u> Children need to bring a complete change of labelled clothes, including underpants and socks, in their bag. Please explain that they are allowed to change into these clothes if they get wet or have a toileting accident.



<u>CLOTHING / UNIFORM</u>: We have a school uniform that is available through our uniform shop which is open Thursday mornings 8.30am – 9.00am. Please refer to our Dress Code at the end of this document.

Kindergarten can be a messy place even though we try to take care each day. Most stains will come out in a normal wash but occasionally, you may need to use a Wondersoap or Napi-san type product. Jeans, jewellery, nail polish and temporary tattoos are not permitted at school.

<u>FOOTWEAR:</u> We recommend that children wear safe, practical footwear that they are capable of putting on and removing themselves, eg. velcro runners or closed in sandals. Children are not permitted to wear thongs.

<u>HATS:</u> Please send your child to school with a hat, preferably wide brimmed. If you prefer, this hat can remain at school throughout the Term. Children must wear a hat at all times when outdoors. Our school operates a 'No Hat, No Play' in the sun policy.

FRUIT:

Kindergarten children will participate in a shared fruit session each day. Your child needs to bring a piece of fruit or vegetable each day. As we emphasise healthy choices, please do not send lollies, chips or sweet biscuits for fruit time. Some healthy options include: celery, carrots, cucumber, tomato, cauliflower, sultanas, dried fruit, apples, bananas, oranges, seedless grapes, mandarins, pears and any other fruits or vegetables you know are a favourite!

<u>LUNCH</u>: Children will need to bring their lunch in a labelled lunchbox or bag. Although we do have drink fountains, please send a drink bottle with *water only*.

# **PARKING**

Parents and carers are required to use the parking area outside the school grounds when dropping off or collecting children. We request that parents DO NOT use the staff car park as it becomes dangerous with parents and small children walking through this area. Please **do not** walk through the car park but rather use the pathway at the main gate.



# **UNIFORM SHOP**

Our Parents and Citizens' Association (P&C) run our Uniform Shop. P&C meetings are advertised in the school newsletter and everyone is welcome.

The **Uniform Shop** is open every Thursday 8.30am – 9.00am. A completed order from and full payment can also be left at the office.





We hope that you find this information booklet useful! Enjoy your first year with us!!!!





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# **School Dress Code Policy & Guidelines**

**KINDERGARTEN TO YEAR 6 STUDENTS** 

#### **RATIONALE**

The School Board of Grovelands Primary School, in conjunction with the staff of Grovelands Primary School, has established a dress code for all students attending the school. Although the school uniform itself is not compulsory, the dress code is established to promote a **positive**, **safe and healthy** learning environment for the students.

Grovelands Primary School and its School Board believe a school dress code:

- > Ensures students are safely dressed for specific school activities.
- Encourages equity among students.
- Fosters and enhances the public image of the school.
- Assists in building school and team spirit.

## SCHOOL DRESS STANDARD

For the health and wellbeing of the child, it is necessary that students be clean, well groomed and have clipped fingernails. **All long hair must be tied back** to discourage the spreading of head lice, and secured away from the eyes so that the child's vision is unobstructed. Parents will be contacted, if the child's safety and wellbeing is compromised by any of the above. Students should wear appropriate footwear that is well fitting and firmly secured to the foot (no thongs, slip ons or high heeled shoes).

Jewellery is not recommended except for studs or small sleepers. Piercing other than the ear should be taped for safety reasons. Medical alert bracelets are permitted. Significant cultural/religious jewellery is permitted. These must be worn under clothing for safety. Watches are permitted.

Cosmetics, nail polish and temporary tattoos are not allowed.

Students should ensure that they take appropriate protection from the sun when outdoors by:

- Wearing sunscreen to school.
- Wearing a suitable hat during all outside activities.
- Wearing clothing that covers the shoulders to protect the skin from the sun.

It is unacceptable to wear clothing, which is:

- Black
- Labelled inappropriately
- Promotes illegal substances.

# **CONSEQUENCES**

Where a student's health and safety is at risk due to poor sun protection, they will be required to sit in a designated shaded area during play breaks. Parents will be notified. Unsafe items of jewellery will be taken to the office and secured in a marked envelope for the child to take home at the end of the day.

# Availability of the school uniform:

- New and second-hand articles of clothing are available from the uniform shop.
- ltems in the school colours may be purchased from any clothing or department store.

The School Board, in conjunction with the staff of Grovelands Primary School, reviews the dress code on a yearly basis and parents may have input into the dress standard by contacting any of the members of the School Board or P&C.

#### **SCHOOL UNIFORM**

**Recommended:** Two colour shirt with navy blue front, back and collar and light blue side panels with school logo.

Acceptable: Plain navy blue shirt.

Recommended: Navy blue shorts or track pants.

Acceptable: Navy blue pants.

**Recommended:** Navy blue sports skirt, with **plain navy bloomers, sports pants or bike pants** worn underneath or navy skorts.

Acceptable: Navy blue skirt, pants. Navy blue leggings or navy stockings may be worn but must be worn under a skirt or skorts.

Recommended: Navy blue and light blue school windcheater.

Acceptable: Navy blue jumper or windcheater.

**Recommended:** Well-fitted sports shoes, school shoes or secure sandals.

Acceptable: Shoes that are firmly secured to the foot. Thongs are not allowed.

**Recommended:** Navy blue legionnaire or wide brimmed hat that shades the face and neck and also covers the ears.

**Acceptable:** Caps without rude, offensive or inappropriate pictures or wording.

Ratified by the School Board: 26 February 2019

Effective date: 27 February 2019.

Chairperson	· ·	 	
Principal:			

