

**School Board Meeting**  
**Grovelands Primary School – 2 December 2019**



**Present:**

Michelle Ninyette	School Representative
Angelo Laurence	Board Chair
Kylie Gorman	Parent Representative
Leah Brown	School Representative
Emma-Mae Kapuscik	School Representative

**Apologies:**

Mark Bradshaw	Principal
Daniel Pollacchi	Parent Representative
Ted Watts	Community Representative
Gavin Grace	Community Representative

**Welcome**

Angelo Laurence welcomed everyone to the meeting and thanked members for attending. He acknowledged the apologies that were received. Angelo noted errors in the agenda and suggested the template be updated. Leah and Michelle made amendments to the printed copy, so that the electronic version could be updated.

The Board engaged in discussion about the processes of the Board, and suggestions that will make it easier for members, and encourage the Board to be more proactive in 2020. Angelo expressed a keenness to attend the Board Chair training early in 2020.

**Minutes of Previous Meeting**

Minutes read and discussed. The members appreciated having the minutes emailed directly, within a week of the meeting.

**Business Arising**

Michelle confirmed that the MOU with The Smith Family had been signed, and additional students identified.

Leah confirmed that the suggested amendments were made to the Contributions & Charges document.

Angelo asked about the expiry of member terms. This was not provided for this meeting, so will need to be provided for the first meeting in 2020.

A replacement Community Representative will be discussed at this meeting.

Leah has had badges made for the two new Board members.

Daniel has been invited to the 2019 Graduation.

Moved: Kylie                      Seconded: Michelle

**Board Chair's Report 2019**

Angelo presented the draft of his report. The members were impressed with his efforts. Angelo noted that it needed the school letterhead prior to publishing on the school website. Emma-Mae & Leah offered to edit and format.

Angelo reviewed the report for members.

Motion to endorse the report.

Moved: Michelle                      Seconded: Kylie

This report will be uploaded to the School Website once complete. Angelo also suggested all other endorsed meeting minutes from 2019 be uploaded. Leah will ask Donna to complete this task.

### **Board Chair 2020**

Members present unanimously agreed that Angelo should continue as Board Chair for 2020.

### **Meeting Dates 2020**

Members agreed that the suggested meeting dates were acceptable, in principle. All members accepted that changes might need to be made due to circumstances that may arise in 2020.

### **Discussion – Community Representative Candidates**

Members present provided suggestions including City of Armadale representatives (possibly local Councillor, Youth Officer), Parkerville.

Further discussion around what we need as a Board & School, and consider how a candidate could support and/or provide this.

Michelle will network in the community, based on the suggestions provided. The Board will revisit this agenda item at the first meeting of 2020.

### **General Business**

No items noted.

### **Closing Statements**

Angelo asked for closing statements and feedback from members.

- Members congratulated Angelo on his work as Board Chair
- Michelle encouraged Angelo to progress the role and become more proactive and autonomous
- Leah suggested that Angelo encourage parents to become more involved with the Board in 2020
- Kylie was excited about the next year with the Board
- Emma-Mae expressed a positive feeling about the Board becoming stronger and more cohesive
- Angelo suggested that we have ongoing training from someone outside the Board (like Matt Osborne) to empower the Board and build our knowledge base. He advocated for a dedicated meeting for this purpose in 2020

Angelo thanked all Board members for attending and making time for the Board.

The Board engaged in the hospitality that was provided for the final meeting.

**Meeting Closed: 4:12pm**